

**RFP NO. 4585
 REVISED COST INFORMATION SUBMISSION FORM**

Description	Quantity	Unit Cost
Implementation Services (fully loaded with travel, subsistence, and associated per diem costs)		
Base Offering: Product Customization, Implementation, Data Conversion/Migration, Interfaces, Integrations, Testing, Training, Maintenance, etc. as described in RFP 4585		\$
Itemize the cost for any deliverable not included in the base offering as a separate line item below.		
Base Offering Cost Total:		\$

Base Offering Deliverables by Payment Amount	
1. Project Work Plan and Schedule (Section I, G)	\$
2. Project Plans to include the following (sub-items a-i only paid upon completion and final acceptance of all items a-i.):	\$
a. Continuity of Operations Plan (Section IV, F)	
b. Project Management Plan (PMP) (Section V, D)	
c. System Migration Plan (Section V, G) (Preliminary, then updated by module after award)	
d. Data Quality and Management Plan (Section V, H)	
e. Data Conversion and Migration Plan (Section V, I)	
f. User Acceptance Test Plan (Section V, K)	
g. User Training Documentation (Section V, L)	
h. Change Management and Control Plan (CMP) (Section V, N)	
i. The Vendor must develop a RACI Model (Responsible, Accountable, Consulted, and Informed)	
3. System Documentation – complete and all-inclusive (Section V, B)	\$
Deliverables by Module – Corp	\$
1. Business Entity Portal Setup with Searches	
2. Data Conversion	
3. Business Registrations and Filings – External Portal	
4. Business Registrations and Filings – Internal	

Base Offering Deliverables by Payment Amount	
5. Standard Reports and Queries	
6. Corp-specific Interfaces to included B2B Annual Reports, MS Department of Revenue	
<i>Deliverables by Module – Uniform Commercial Code (UCC)</i>	\$
1. UCC Customer Filing Portal Setup with Searches	
2. Data Conversion	
3. Import of UCC Images	
4. UCC Filings – External Portal	
5. UCC Filings – Internal	
6. Standard Reports	
7. UCC-specific Interfaces to include B2B Filings (high-volume bulk filings)	
8. UCC Customer Subscription Service	
<i>Deliverables by Module – Charities</i>	\$
1. Charities Filing Portal Setup with Searches	
2. Initial Data Conversion	
3. Charities Registrations and Filings – External Portal	
4. Charities Registrations and Filings – Internal	
5. Standard Reports and Queries	
6. Examinations and Investigations NOTE: The current module shares Examinations and Investigations functionality across other modules, such as Charities, Securities, and Regulation & Enforcement areas. Under the new solution, would prefer each module to have dedicated Examinations and Investigations.	
<i>Deliverables by Module – PreNeed and Perpetual Care Cemeteries</i>	\$
1. PreNeed and Perpetual Care Filing Portal Setup with Searches	
2. Data Conversion	
3. PreNeed and Perpetual Care Registrations and Filings – External Portal	
4. PreNeed and Perpetual Care Registrations and Filings – Internal	
5. Standard Reports and Queries	
6. Examinations and Investigations NOTE: The current module shares Examinations and Investigations functionality across other modules, such as Charities, Securities,	

Base Offering Deliverables by Payment Amount	
and Regulation & Enforcement areas. Under the new solution, would prefer each module to have dedicated Examinations and Investigations.	
<i>Deliverables by Module – Securities</i>	\$
1. Securities Web Page with Search	
2. Electronic Import of Securities Filings and Related Payments	
3. Data Conversion	
4. Securities Registrations and Filings – Internal	
5. Standard Reports and Queries	
6. Examinations and Investigations NOTE: The current module shares Examinations and Investigations functionality across other modules, such as Charities, Securities, and Regulation & Enforcement areas. Under the new solution, would prefer each module to have dedicated Examinations and Investigations.	
<i>Deliverables by Module – Public Records Requests</i>	\$
1. Public Records Filing Request Portal Setup	
2. Data Conversion	
3. Public Records Request – External Portal	
4. Public Records Request - Internal	
<i>Deliverables by Module – Revenue Receipting System</i>	\$
1. Internal Revenue Receipting for all Modules	
2. Data Conversion	
3. Interface with Regions Bank	
4. Interfaces with Internal Modules Databases	

Development and Configuration Block Service Hours	Per Hour	Total
Not to Exceed 2,500 Block Service Hours (per year)	\$	\$

Annual Costs		
Annual Subscription and Hosting Fees – Including maintenance/support costs for five years)	Unit Price (If Applicable)	Combined Subscription and Hosting Fee
Year 1		\$
Year 2		\$
Year 3		\$
Year 4		\$
Year 5		\$
Total Subscription and Hosting Cost:		\$
GRAND TOTAL (Base Offering Total Cost, Development and Configuration Block Service Hours, and Total Subscription and Hosting Cost):		\$
If the Change Order Rate varies depending on the level of support, the Vendor must specify the Change Order Rate according to position or support role.		
Fully-Loaded Hourly Change Order Rate		\$
Pricing for Optional Items (Itemize cost)		\$
License Per User Cost – If the Vendor's pricing structure is on a per license basis, Vendor should propose a pricing tier or a per-user unit cost. Pricing tiers are at the Vendor's discretion, but an example would be 1-1,000; 1,001-2,000; 2,001-3,000, etc. If the Vendor does not add a license per user cost, the state will be under the impression that the user count is unlimited, and the Vendor will not be able to increase their annual subscription and hosting costs if SOS requires more users. The awarded Vendor will not be allowed to change their proposed pricing structure for the life of the contract.		\$